



# Ready Reference Checklist

## RIGGER TEST SITE

### TEST ROOM CHECKLIST

- Quiet, well-lit, properly ventilated surroundings with a comfortable temperature and free from distraction
- Accessible to candidates with special needs
- Head table or podium at the front of the room
- Registration table
- Easy access to unlocked rest rooms stocked with sufficient supplies
- Easy access to water fountain
- Large signs prominently posted making candidates aware of the location of the test
- Sufficient tables with a smooth writing surface and enough space for the number of candidates registered
- Comfortable chairs (with backs) with an appropriate height in relation to the tables
- A computer or DVD player and TV for viewing the candidate video/presentation
- Acoustics good enough to allow candidates to hear instructions clearly
- Enough parking to accommodate the number of vehicles expected

### RIGGER LEVEL I PRACTICAL TEST AREA CONFIGURATION AND EQUIPMENT REQUIRED CHECKLIST

- A testing area with adequate lighting and free of distractions and noise, in which the candidate, the Practical Examiner, and only official observers may be present; once their testing is completed, candidates must leave the testing area and not converse with candidates who have tested or who are waiting to test
- A separate waiting area (away from the testing) for candidates waiting to test
- A clock visible to candidate
- Three 6 ft. (min.) tables; or a clear, clean floor space for the Practical Examiner to set up the rigging tasks
- An attachment point capable of supporting a minimum 100 lb. load; the hook must have at least a 100 lb. capacity, no latch is required, height of bottom section cannot exceed 7/8", and thickness cannot exceed 7/8"
- Rigger Level I Practical Test Kit (provided by Practical Examiner)

### RIGGER LEVEL II PRACTICAL TEST AREA CONFIGURATION AND EQUIPMENT REQUIRED CHECKLIST

- A testing area with adequate lighting and free of distractions and noise, in which the candidate, the Practical Examiner, and only official observers may be present; once their testing is completed, candidates must leave the testing area and not converse with candidates who have tested or who are waiting to test
- A separate waiting area (away from the testing) for candidates waiting to test
- One 6 ft. (min.) table; or a clear, clean floor space for the Practical Examiner to set up the rigging
- One 13 ft. ( $\pm$  6 in.) height attachment point with a load test of 1,000 lb.
- Rigging Frame (see enclosed Rigger Level II Rigging Frame Shop Drawings)
- Method of identification to mark which side of the frame needs to be rotated (e.g., rope, tape, etc.)
- Digital level (7-12 in. long, magnetic, and accurate to 1/10 of a degree)
- Rigger Level II Practical Test Kit (provided by Practical Examiner)