



# Site Report

## PRACTICAL EXAMINATION—FOUNDATION DRILL RIGS

NCCCO has established specific conditions and guidelines that each Practical Examination Test Site must adhere to. This *Site Report* is designed to ensure these conditions are met. The Examiner is required to perform a site inspection prior to the start of the first examination and complete the *Site Report* form. The Examiner must arrive at the Test Site in sufficient time to verify, by measuring with a tape, the accuracy of the course layout with respect to the NCCCO Test Site Layout (CAD). The Examiner must also conduct a visual inspection of the drill rig for proper setup prior to testing any applicant. This *Site Report* must be presented on demand to any Practical Test Auditor.

*If using more than one course at this test site, please fill out a Site Report for each course.*

**Please type or print neatly.**

TEST SITE	DATE
NAME OF TEST SITE COORDINATOR	

**Check the following items for compliance:**

### PRE-TEST CANDIDATE BRIEFING AREA

A suitable location for the Pre-Test Briefing of exam candidates, including:

- Sufficient tables and chairs to seat all candidates for the Pre-Test Briefing
- A location so that waiting candidates are unable to observe other candidates being tested

Candidate materials available:

- A written description of the examination (*Candidate Handbook*)
- A plan view of the Test Site Layout (CAD)
- Operator’s manual and load chart(s) for all drill rigs that will be used for testing

### TEST SITE SETUP

- Corridor has no more than a 6 in. maximum change in elevation and is free of vegetation
- Test Site is free of debris, stored materials, surface irregularities, or hazards such as overhead power lines that could interfere with test maneuvers
- No obstructions are within 5 ft. of the test course in any direction

**Using the Test Site Layout (CAD), verify the following measurements:**

- Width of Corridor is 4 ft. (± 1 in.)
- Length of Corridor is 11 ft. (± 1 in.)
- Center of casing (± 1 in.)
- Distance from the center of rotation (CoR) to the far edge of corridor (± 1 in.)
- Center of Barrel #1 (± 1 in.)
- Center of Barrel #2 (± 1 in.)

### BARRELS

- Two empty steel drums, approximately 22 in. diameter, 34 in. tall (e.g., 55-gallon drums cut to proper height), open at one end
- Identified as numbers “1” and “2” in numerals large enough to be clearly seen from the operator’s station
- Each placed on a 4 ft. x 4 ft. sheet of 3/4-inch CDX-grade (or better) plywood.
- A spare barrel is available.

## **SITE REPORT (CONT'D)**

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#### **PVC POLES**

- 10 (+ 1 replacement) poles, made of 1½ in., white PVC pipe (SCH 40), each 36 in. long with top 12 in. painted or taped orange or red (one inside splice per 3 ft. pole permitted; outside splices of PVC pipes NOT permitted; see page 24 for illustration)
- Poles must be mounted to a platform made of two layers of ¾-inch, CDX-grade (or better) plywood or high density polyethylene (HDPE), cut into nominal 12 in. squares
- A taut, longitudinal string line placed on the ground under the centerline of each pole base, per CAD. A cut concrete line may be used in lieu of a string line; no other materials are acceptable.
- 13 (+ 1 replacement) tennis balls

#### **TEST PIPE**

- Sufficient weight to provide overhaul to prevent unspooling of hoist line
- Made of steel pipe
- Cylindrical in shape with no protruding edges
- The outside diameter of the Test Pipe is 12 in.
- Cylinder must be 8 ft. tall
- Method of attachment: Single attachment point at the top inside of the Test Pipe
- 2 in. wide visible painted or taped line completely around the Test Pipe starting 18 in. from the bottom of the Test Pipe

#### **RIGGING (TEST PIPE)**

- 3 ft. synthetic web sling
- Sufficient capacity to hoist Test Pipe
- Assembled in accordance with current ASME B30.26 and OSHA standards

**SITE REPORT (CONT'D)**  
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**TEST COURSE SETUP**

- The Practical Examiner whose signature appears at the end of this Site Report attests that he/she has set up the course. (Check only if the Practical Examiner has set up the test course.)
- The Examiner must have the following items for conducting the Practical Exam:
  - Two stopwatches
  - Clipboard
  - Anemometer (wind meter)
  - Pen
  - Spirit level
  - Visible marking paint
  - Proctor
  - Verbatim instructions
  - Notification of test email (new test sites if applicable )
  - Personal protective equipment
  - 2 measuring tapes (100 ft. minimum)
  - Test Site Layout (CAD)

*Deviations from the above-noted requirements are not allowed without written consent from the NCCCO Western Regional Office.*

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**PRACTICAL EXAMINER ATTESTATION (EXAMINER SIGNATURE REQUIRED.)**

*I attest that this is a true and accurate report of the above named Test Site.*

SIGNATURE OF EXAMINER	DATE
PRINTED NAME OF EXAMINER	EXAMINER ACCREDITATION NUMBER

*This Site Report is to be completed by the Examiner prior to each testing session and sent with candidate score sheets to:*

NCCCO—Testing Services Department  
34125 U.S. Highway 19 North, Suite 150  
Palm Harbor, FL 34684  
  
Phone: 727-449-8525  
Fax: 727-461-2746  
Email: info@nccco.org